Confidential application for financial assistance

Guidance notes

The Bridlington Lions Club CIO is keen to provide financial assistance to as many individuals, groups and organisations as our limited resources will allow. ***We*** ***will not consider applications for the use of funds for:*** Purposes for which local government has a statutory responsibility to provide, local hospital equipment unless in memory of a past member and outright financial help. *Before you start completing the application form please note that* **we can only make grants in furtherance of our charitable objects, these are shown in Annex (A) of this document, and in our Grant Giving Policy document that can be found on our website** [www.bridlingtonlions.org.uk](http://www.bridlingtonlions.org.uk)

We meet twice a month and it is during these meetings that decisions are made. The number of applications for financial support we receive is at times higher than the available funds; therefore we might only be in a position to provide part of the total funds you need. To help us arrive at the right decision we need you to:

* Read all enclosed documents
* Complete in full all sections of the application form.
* Give us your contact details so we can get back to you once we have arrived at a decision or if we need to ask you for more information.
* Tell us about your funding needs and the difference that the money that you are applying for will make.
* Tell us how much money you need in total and also how much money you need from us.
* Tell us about any fundraising activities you have organised and if you have approached other funders and tell us how much money you have raised.
* If you have not approached other funders, please tell us why.
* Complete section 4, Payment details.

* Make sure you sign and date the form.

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